

## **8. Member Procedures**

### **(a) Teignbridge District Councillor Role Definition**

**Responsible to:** Teignbridge District Council and the local community

**Role purpose:** To represent the views of the communities of the Teignbridge District within and outside the Council.

**Main Role:**

1. Collectively to be the ultimate policy-makers and carry out a number of strategic and corporate, decision-making functions;
2. Represent the community and bring their views into the Council's decision-making processes, and become an advocate of and for your community;
3. Consider different interests within your Ward and represent the Ward as a whole.
4. To represent the interests of the district as a whole by contributing to the strategic representation and decision-making that affects Teignbridge;
5. Contribute to the good governance of Teignbridge and actively encourage community participation and citizen involvement in decision-making. Local people can expect to be informed about:
  - a. services in their area;
  - b. decisions that affect them;
  - c. the reasons why decisions are taken by the Council;
  - d. the rights of constituents of Teignbridge;
  - e. how decisions are made and what access is available to the public.
6. Deal with individual casework and act as an advocate for constituents in resolving particular concerns or grievances;
7. Be available to represent the Council on outside bodies; and
8. Every councillor will have the opportunity to serve on either the Executive or a scrutiny committee. Part of the process is to undertake reviews and councillors will be expected to participate fully in these.
9. Note that the main Council bodies are set out in Section 3 of the Constitution and comprise:
  - a. Executive;
  - b. Scrutiny Committees; and
  - c. Regulatory Committees.
10. Maintain the highest standards of conduct and ethics.